**MMCI MEETINGS ARE PUBLIC: *Parents and staff are encouraged to attend***

**Monocacy Montessori Communities, Incorporated (MMCI)**

**Draft Meeting Minutes**

**Wednesday, October 26, 2016 @ 7:00 pm**

**Location: MVMPCS, 217 Dill Ave.**

**Trustees Present:** Melissa Najera, Kathleen Luttrell, Yvette Rood, Amanda Erard, James Kleimola, Jen Nichols, Erin Frank, Adam Kenney, Sara Fallati, Jeff Kohler

**Trustees Absent:** Liz Seal, Matt Mills

**Others Present:** Marilyn Horan, Nancy Radkiewicz, Therese Michaels, Maureen Capillo, Jon Philips

I.       Call to Order/Welcome Melissa Najera

II.       Community Comments

III.       Consent Agenda Items

1. September 26, 2016 meeting minutes Evote passed on 10/12/2016
2. Balance Sheet, Bank Recs, Finance Report Melissa Najera

IV.     Reports

1. CCMPCS VP Report Liz Seal
2. MVMPCS VP Report Kathleen Lutrell

V.      Updates

1. MMCI President Update Melissa Najera
2. MVM GC Chair/Principal update Nancy Radkiewicz
3. Parent Training for Primary and Elementary on Dec 7th designed by teacher specialist
4. CCM GC Chair/Principal update Amanda Erard/ Marilyn Horan
5. Programs Jen Nichols
6. MSDE Accreditation & Pre-K Grant Jeff Koehler/Melissa Najera
7. Fundraising  Erin Frank
8. School-Specific Targeting Annual Fundraising
9. CCM Building Melissa Najera
10. Nominating Committee/ Annual Meeting Update Sara Fallati

VI.   Discussion/Action Items

1. Discussion regarding conversion of MMCI end of year event to a targeted fundraising event
2. Both schools’ fundraising teams have asked if it would be possible to have an end-of year event
	1. Each school would plan their own event, thereby eliminating an MMCI event
	2. Schools would not involve the outside community or auction any gift certificates from any businesses
3. It was suggested that MMCI offer a singular campaign event split between 2 schools in addition to each school having their own event; however, this would conflict with the fundraising calendar and the communication that already went out to the community
4. Discussion regarding online auction similar to last year’s online Gold Rush
	1. Funds raised could be split between the 2 schools
	2. If we do the online auction again, it will be the only event for the end-of-the-year.
	3. If there is not interest in planning the online auction, we will revisit allowing each school to plan their own event

1. Vote- MMCI FY17 Budget Melissa Najera

**MOTION** by Melissa, 2nd by Yvette, to approve FY17 MMCI Budget. **PASSES** with all in favor

1. Vote-Proposed Revisions to Lottery Melissa Najera
2. Discussion included the following:
	1. Defining “Enrollment”- general consensus is that receipt of the letter of intent is the best definition at the moment
	2. It was suggested that a button be added for the parent to accept the terms that do not allow dual enrollment if a student wins a slot at both schools.
	3. Edits and changes to wording of the Lottery Policy
3. See Appendix D.

 **MOTION** by Melissa, 2nd by Adam, to approve the changes in the lottery policy as highlighted. **PASSES** with all in favor

1. Discussion- Proposed Bylaw Changes Melissa Najera
	1. Discussion included a potential bylaw change for Friends of Education, which would allow voting privileges after 3 months on the BOT. No action taken.
	2. Another suggestion which was favored by the BOT, is to have a Board Member Checklist, (asking new board members to tour both schools and attend a GC meeting at each school within the first 3-6 months)

VIII. Adjourned at 9:59 pm

***BOT will next meet for the Annual Meeting & Election on Wednesday, November 30,2016***