

MMCI MEETINGS ARE PUBLIC: Parents and staff are encouraged to attend

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees (BOT)

Wednesday, December 6, 2017 @ 7:00 p.m.

Location: CCMPCS, 7215 Corporate Drive, Frederick

Regular Meeting Agenda

1. Call to Order/Welcome *MMCI BOT President Amy Duvall* **7:00 p.m.**
2. Community Comments *any MMCI community members* **7:00-7:10 p.m.**

3. Consent Agenda Items **7:10-7:15 p.m.**
 - a) October 2017 meeting minutes *E-vote passed on 11/29/17*
 - b) Grant Applications Policy *E-vote passed on 11/10/17*
 - c) Balance Sheet, Bank Recs, Finance Report *Kevin Wilfong*

4. Reports **7:15-7:25 p.m.**
 - 5 Mins - CCMPCS VP Report *Liz Seal*
 - 5 Mins - MVMPCS VP Report *Kathleen Lutrell*

5. Updates **7:25-8:15 p.m.**
 - 10 Mins - CCM GC Chair/Principal update *Amanda Erard / Marilyn Horan*
 - 10 Mins - MVM GC Chair/Principal update *Deb Knox-Teitel / Nancy Radkiewicz*
 - 5 Mins – Lottery Committee
 - 5 Mins – PPA Formula Funding Committee *Jonathan Phillips*
 - 5 Mins – Legislative Committee (Tax-exempt loans) *Matt Mills*
 - 5 Mins – Policy Committee *Adam Kenney*
 - 5 Mins – Future Facilities Updates for CCM & MVM
 - 5 Mins – Grants Updates *Jeff Koehler*

6. Discussion/Action Items **8:15 p.m.**
 - *Discussion / Vote* – CCMPCS Contract with All Clean Inc (*Liz Seal*)
 - *Discussion / Vote* – Fundraiser and Events Guidelines (*Analiene Kennedy*)
 - *Discussion* – MVMPCS Charter Renewal recommendations (*Amy Duvall*)
 - *Discussion* – Review of Confidentiality Agreements and processes moving forward (*Amy Duvall*)
 - *Discussion* – Review of BOT strategic planning; Development of teams and tasks for each BOT member (*Amy Duvall*)
 - **Discussion* – Tuition payment status (*Kevin Wilfong*)
 - **Discussion* – Cash management (*Kevin Wilfong*)

7. Announcements:
 - * = may be moved to January Meeting due to time constraints
 - 1. MMCI Business Meeting: 7PM, January 24 @ MVM, 217 Dill Ave.
 - 2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>