



# MMCI Annual Meeting Guide

2021 Edition

[MMCI.md.org/community/election](http://MMCI.md.org/community/election)

## SCHOOL ACRONYMS DECIPHERED

**MMCI**- Monocacy Montessori Communities Incorporated

**MVMPCS** - Monocacy Valley Montessori Public Charter School

**CCMPCS**- Carroll Creek Montessori Public Charter School

**BOT** - Board of Trustees

**GC**- Governing Council

## EXTRA! EXTRA! ANNUAL MEETING GUIDE IS HERE!

**When:** Our Annual MMCI Membership Meeting will be held on Wednesday, November 17<sup>th</sup> at 7 pm.

**Where:** Virtual (Instructions to come)

**Why:** To hear about the state of our nonprofit, MMCI, and our schools. To vote for various positions open on both the MMCI Board of Trustees and the CCMPCS Governing Council. Also, to vote on proposed MMCI bylaw changes.

**Who votes:** All parents of children who attend MVMPCS or CCMPCS, all staff at the schools, and friends of education

## Who is MMCI and why do they matter to our school?

MMCI is the nonprofit that holds our charter documents and ensures we are in compliance with county and state laws and guidelines. It ensures that our budgets are in order and that we are able to accomplish the goals set forth by our charter documents. With the exception of two outside members (Friends of Education), MMCI is completely run by parent volunteers (us!).



## What is the GC then?

The Governing Councils (GCs) of both schools are committees of MMCI. The school GCs work specifically and intimately with their own school staff and families to ensure that the everyday operation of the school runs smoothly.

Check out how they all relate on Page 2!

Figure 1. MMCI Organization

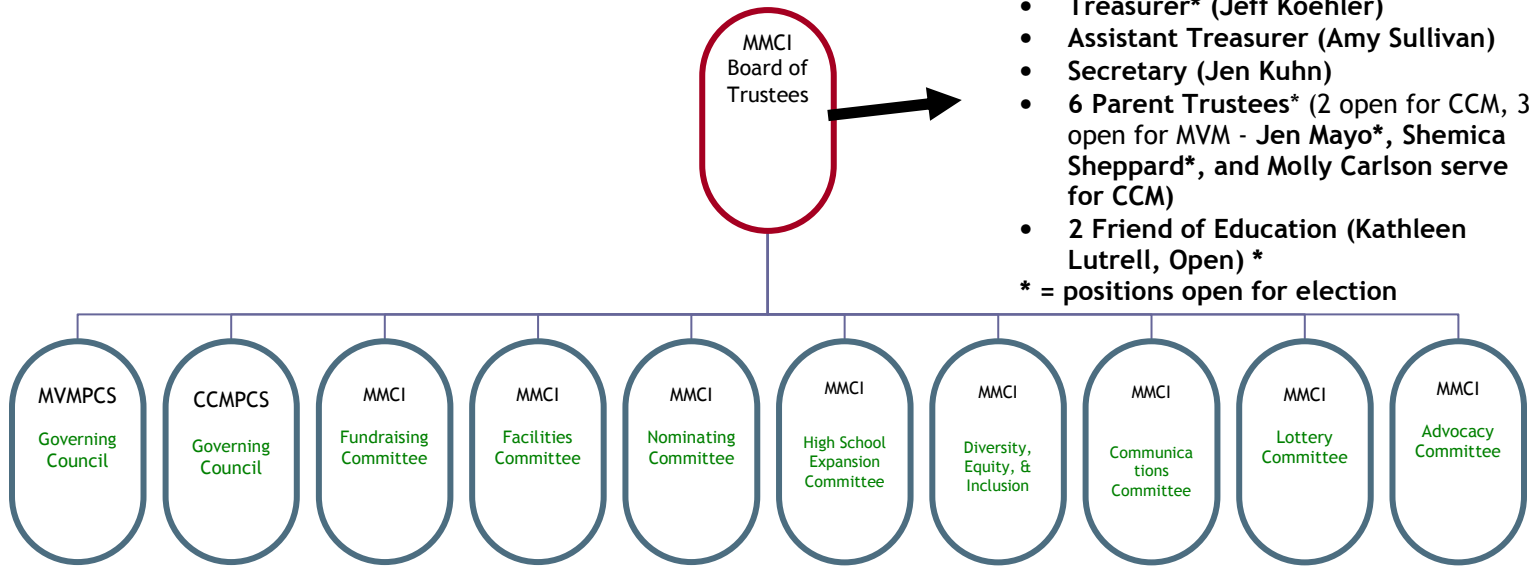


Figure 1. MMCI Organization. The chart above describes how MMCI works with various subcommittees to keep our schools running smoothly. MMCI includes 10 different committees; two of the committees include each school's Governing Council. The others are:

- MMCI Fundraising Committee
- MMCI Facilities Committee
- MMCI Lottery Committee
- MMCI Nominating Committee
- MMCI Advocacy Committee
- MMCI High School Expansion Committee
- MMCI Diversity, Equity, & Inclusion Committee
- MMCI Communications Committee

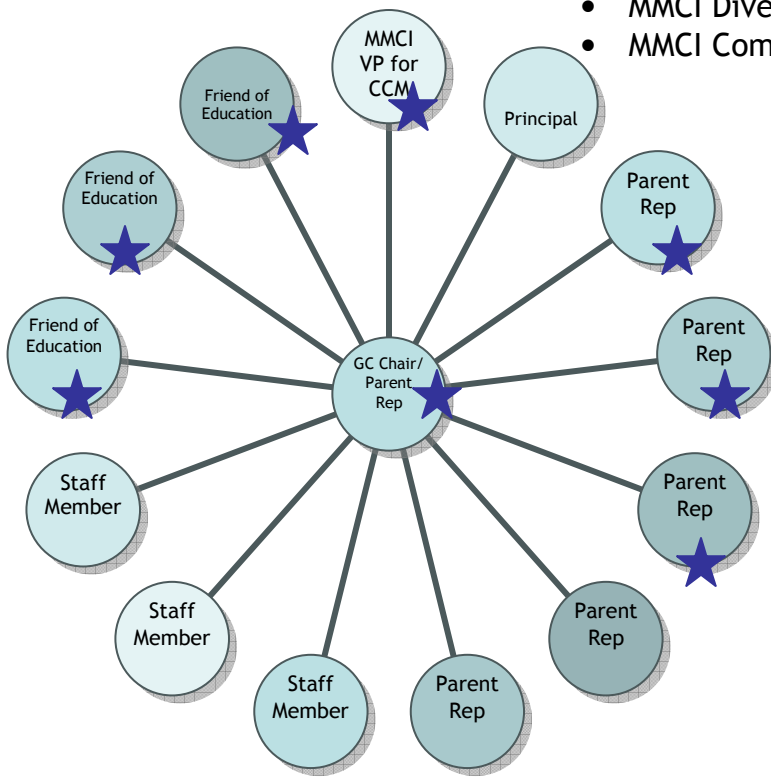


Figure 2. The CCMPCS Governing Council. The council is composed of parent and staff volunteers and outside Friends of Education. There are 6 Parent Reps, 1 of whom is also the Chair and 3 Friends of Education. Three Staff Representatives are chosen by staff members. Our Principal is also a member of the GC. The MMCI VP for CCMPCS is a non-voting GC member. Open positions are marked by a star.

## What positions are open for election on November 17th for CCMPCS?

MMCI BOT	CCMPCS GC
CCM Vice President (2 year term 7/1/22-6/30/24, 6 month shadow starting 1/1/22)	3 GC Parent Rep (Jan 1, 2022-Dec 31, 2023)
Treasurer (2 year term 7/1/22-6/30/24, 6 month shadow starting 1/1/22)	1 GC Parent Rep (Jan 1, 2022-Dec 31, 2022)
2 Parent Trustees from CCMPCS (Jan 1, 2022-Dec 31, 2023)	3 GC Friend of Education (Jan 1, 2022-Dec 31, 2023)
1 Friend of Education (1 position Jan 1, 2022-Dec 31, 2023, 1 position Jan 1, 2022-Dec 31, 2022)	

## MMCI Annual Membership Meeting Frequently Asked Questions

### I am interested in running for a position. How do I apply?

Fill out the Electronic Nomination Form before Wednesday, November 3<sup>rd</sup>. If you have any questions, feel free to contact the Nominating Committee at [nominatingcommittee@mmcimd.org](mailto:nominatingcommittee@mmcimd.org). The form can also be found on the MMCI Election website: <https://mmcimd.org/community/election/>

### Why is it important for me to attend the virtual Annual Meeting?

Being informed about current and future plans is key to being an involved member. As a member of the organization, you have a voice in the operation of the nonprofit and in the direction of our school. Attending our virtual annual meeting is a vital way to exercise that responsibility.

### I want to watch, but I can't be there on November 17<sup>th</sup>. How can I still vote?

***Due to COVID our entire election will be online again this year.***

Early voting will begin November 10<sup>th</sup> and remain open for one week. In order for our election to count we must reach a minimum participation % from the community. Even if you are unable to attend the meeting, let your voice be heard somewhere it really matters - in our school!

### Will there be voting at the meeting?

Yes, as in years past, there will be an opportunity for on the floor nominations for any positions with zero candidates. We will update the electronic ballots with these candidates and voting will remain open for 24 hours. Similar to absentee ballots in the past, only individuals who have not yet voted will be able to vote during the Annual Meeting open voting window.

### How will we know who won?

CCM will be notified by ParentSquare communication announcing the winners of the election after the 24 hour Annual Meeting voting window.

\*Candidate Forms received after November 3<sup>rd</sup> will only be considered for positions with no candidate running!