

[Last updated: 5/24/22 at 7:05 p.m.]

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees
(BOT) Tuesday, May 24, 2022 @ 7:00 p.m.

Virtual Meeting: meet.google.com/fcv-mjvy-utv
Join by phone: +1 346-808-1766 PIN: 378 965 061#

Regular Meeting Agenda

1. Call To Order 7:00 p.m.
2. Welcome/Introductions 7:02 - 7:05 p.m.
3. Community Comments 7:05-7:10 p.m.
4. Consent Agenda Items 7:10-7:15 p.m.
 - **Conflict of Interest Form**
 - **Evotes**
 - 5/5/22 - Appointment of BOT Treasurer (Diego Alvarez) - MOTION PASSED with 9 Aye/ 3 did not vote
 - 5/14/22 - Approval of the renewal of School Mint Lottery Software for the FY23 school year (July 1, 2022 - June 30, 2023) in the amount of \$6825.64 - MOTION PASSED with 10 Aye (9 via [EVOTE Form](#), 1 via email), 2 did not vote
 - 5/19/22 - Approval of April Work Session Minutes - MOTION PASSED with 10 Aye (9 via [EVOTE Form](#) / 1 via Email) and 2 did not vote
 - 5/19/22 - Approval of April MMCI BOT Meeting Minutes - MOTION PASSED with 8 Aye (via [EVOTE Form](#)) and 4 did not vote
5. Member & Committee Reports and Updates 7:15-7:33 p.m.
 - MMCI President Report - 5 minutes (Tara Dunsmore)
 - BOT Treasurer Report - 5 minutes (Jeff Koehler)
 - [MMCI Financial Report 4/2022](#) (access restricted)
 - [MMCI Finance Summary 4/2022](#)
 - [MMCI Facilities Committee Update](#) - 5 minutes (Tara Dunsmore/ Molly Carlson/ Elizabeth Landru)
 - [MMCI Lottery Committee Update](#) - 1 minute (Tara Dunsmore)
 - [MMCI Grants and Fundraising Committee Update](#) - 1 minute (Meggan Sombat)

- MMCI Diversity Equity and Inclusion Committee Update (see New Business item (DISCUSSION/ VOTE) below) - 1 minute (Tara Dunsmore/ Jennifer Mayo)

School Updates:

7:33-7:43 p.m.

- CCM Report - 5 minutes (Marilyn Horan/ Michael Beth Edwards/ Nikki Burgee)
- MVM Report - 5 minutes (Amy Dorman/ Elizabeth Landru/ Jen Kuhn)

6. Follow-ups/ Action Items

7:43 p.m - 8:00 p.m.

- **Follow-up:** Decide who will act as rotating Virtual Meeting Moderator/ Backup Moderator at next meetings. (Parent Trustees)
- **Follow-up:** Attorney Invoices (Tara Dunsmore/ Jeff Koehler/ Amy Sullivan)
- **Follow-up:** Virtual BOT Meetings - (Tara Dunsmore/ Meggan Sombat)
- **Action Item:** DEI Committee Statement and Membership (Tara Dunsmore/ Jennifer Mayo) - See New Business item below.
- **Action Item:** Draft BOT SOP (Tara Dunsmore/ Carrie Jean Rathmell)
- **Action Item:** Update Grants Policy (Meggan Sombat)
- **Action Item:** Follow up on Draft of BOE Candidate Questionnaire (Tara Dunsmore)
- **Action Item:** Reschedule Staffing Discussion (Meggan Sombat)

7. New Business: Discussion and votes

8:00 - 8:50 p.m.

Closed Session: To consider the acquisition of real property for a public purpose and matters directly related thereto.

- **DISCUSSION/ VOTE: Contract for purchase of property - MVM** - 10 minutes (Tara Dunsmore/ Ellie Landru)
- **DISCUSSION:** Facilities advocacy to BOE - 10 minutes (Molly Carlson)
- **DISCUSSION/VOTE - DEI Committee Membership and [MMCI DEI Statement](#)** - 10 minutes (Tara Dunsmore/ Jennifer Mayo)
- **DISCUSSION/ VOTE: Additional Meetings Accounts** - 5 minutes (Tara Dunsmore)
- **DISCUSSION/ VOTE: Insurance policies and needs** (Jeff Koehler/ Tara Dunsmore)

Announcements:

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual until further notice*
 - June 29, 2022
 - July 27, 2022
 - August 31, 2022
2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>