

[Last updated: 6/28/22 at 5:00 p.m.]

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees  
(BOT) Wednesday, June 29, 2022 @ 7:00 p.m.

Virtual Meeting: [meet.google.com/fcv-mjvy-utv](https://meet.google.com/fcv-mjvy-utv)  
Join by phone: +1 346-808-1766 PIN: 378 965 061#

## Regular Meeting Agenda

1. Call To Order 7:00 p.m.
2. Welcome/Introductions 7:02 - 7:05 p.m.
3. Community Comments 7:05-7:10 p.m.
4. Consent Agenda Items 7:10-7:15 p.m.

- **Evotes**

- 6/4/22 - Approval of renewal of MMCI Insurance for 2022-2023 - MOTION PASSED with 11 Aye and 1 did not vote. See [EVOTE Form](#).
- 6/14/22 - Approval of May MMCI Meeting Minutes - MOTION PASSED with 9 Aye and 3 did not vote. See [EVOTE Form](#).
- 6/20/22 - Approval of June Special Voting Meeting Minutes - MOTION PASSED with 8 Aye and 4 did not vote. See [EVOTE Form](#).

5. Member & Committee Reports and Updates 7:15-7:33 p.m.

- MMCI President Report - 5 minutes (Tara Dunsmore)
- BOT Treasurer Report - 5 minutes (Jeff Koehler)
  - [MMCI Financial Report 5/2022](#) (access restricted)
  - MMCI Finance Summary 5/2022
- MMCI Facilities Committee Update - 5 minutes (Tara Dunsmore/ Molly Carlson/ Elizabeth Landru)
- MMCI Lottery Committee Update - 1 minute (Tara Dunsmore)
- MMCI Grants and Fundraising Committee Update - 1 minute (Meggan Sombat)
- MMCI Diversity Equity and Inclusion Committee Update - 1 minute (Tara Dunsmore/ Jennifer Mayo)

School Updates:

7:33-7:43 p.m.

- MVM Report - 5 minutes (Amy Dorman/ Elizabeth Landru/ Jen Kuhn)
- CCM Report - 5 minutes (Marilyn Horan/ Michael Beth Edwards/ Nikki Burgee)

6. Follow-ups/ Action Items

7:43 p.m - 8:00 p.m.

- **Follow-up:** Decide who will act as rotating Virtual Meeting Moderator/ Backup Moderator at next meetings. (Parent Trustees)
- **Follow-up:** Staffing Discussion Hold (Tara Dunsmore)
- **Action Item:** DEI Committee Statement and Membership (Tara Dunsmore/ Jennifer Mayo)
- **Action Item:** BOT Book Club (Tara Dunsmore)
- **Action Item/ Follow-up:** Draft BOT SOP (Tara Dunsmore/ Carrie Jean Rathmell)
- **Action Item:** Update Grants Policy (Meggan Sombat)
- **Action Item:** Share Lottery Committee volunteer position description with the community. (Meggan Sombat)
- **Action Item:** 1. Schedule a call with MAPCS and 2. Schedule a meeting with Dr. Lippy regarding charter school funding and in kind services. (Tara Dunsmore)
- **Action Item:** Follow up with Amy O'Connor to create Facilities Projects budgets for both MVM and CCM (Tara Dunsmore)
- **Action Item** - Update 5 Year budget projections for MVM (Ellie Landru/ Jen Kuhn)
- **Action Item** - Follow up on scheduling a meeting with MVM budget team and Amy Sullivan and Amy O'Connor to work with the existing high school budget (Ellie Landru/ Jen Kuhn)
- **Action Item** - Update 5 Year Budget projections for CCM (Michael Beth Edwards/ Nikki Burgee)
- **Action Item:** Follow up on Draft of BOE Candidate Questionnaire (Tara Dunsmore)
- **Follow-up** - Reach out to Tara to connect with Allison Rizzo re: charter school advocacy/ get involved with the BOT Advocacy Committee (**ALL BOT - Request for involvement**)
- **Follow-up/ Action Item** - Follow up on facilities advocacy topics and have a rotation of speakers attend monthly BOE meetings. Contact Molly Carlson. (**ALL BOT - Request for involvement**)
- **Follow-up/ Action Item** - Create a community letter for facilities advocacy. Contact Molly Carlson/ Tara Dunsmore. (**ALL BOT - Request for involvement.**)

7. New Business: Discussion and Votes

8:00 - 9:00 p.m.

**Closed Session:** To discuss personnel matters with regard to one or more individual appointees, employees, or officials over whom this board has jurisdiction.

- **DISCUSSION/ VOTE: MMCI Employee Compensation (Tara Dunsmore/ Amy Sullivan)**
- **DISCUSSION/ VOTE: Financial Services Provider (Tara Dunsmore/ Ellie Landru)**
- **DISCUSSION/ VOTE: Procurement Policy (Tara Dunsmore/ Jeff Koehler)**
- DISCUSSION: Conflict of Interest Policy/ Form (Tara Dunsmore)
- DISCUSSION: BOT Book Club (Tara Dunsmore/ Amy Dorman)

Announcements:

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual until further notice*
  - July 27, 2022
  - August 31, 2022
  - September 28, 2022
2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>