

[Last updated: 7/27/22 at 6:50 p.m.]

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees  
(BOT) Wednesday, July 27, 2022 @ 7:00 p.m.

Virtual Meeting: [meet.google.com/fcv-mjvy-utv](https://meet.google.com/fcv-mjvy-utv)  
Join by phone: +1 346-808-1766 PIN: 378 965 061#

### Regular Meeting Agenda

1. Call To Order 7:00 p.m.
  2. Welcome/Introductions 7:02 - 7:05 p.m.
  3. Community Comments 7:05-7:10 p.m.
  4. Consent Agenda Items 7:10-7:12 p.m.
    - [June/ July 2022 Evote Report](#)
  5. Member & Committee Reports and Updates 7:12-7:30 p.m.
    - MMCI President Report - 5 minutes (Tara Dunsmore)
    - BOT Treasurer Report - 5 minutes (Diego Alvarez)
      - [MMCI Financial Report 6/2022](#) (access restricted)
      - [MMCI Finance Summary 6/2022](#)
    - [MMCI Facilities Committee Update](#) - 5 minutes (Tara Dunsmore/ Molly Carlson/ Elizabeth Landru)
    - [MMCI Lottery Committee Update](#) - 1 minute (Tara Dunsmore)
    - MMCI Grants and Fundraising Committee Update - 1 minute (Meggan Sombat)
    - MMCI Diversity Equity and Inclusion Committee Update - 1 minute (Tara Dunsmore/ Jennifer Mayo)
- School Updates: 7:30-7:40 p.m.
- [MVM Report](#) - 5 minutes (Amy Dorman/ Elizabeth Landru/ Jen Kuhn)
  - [CCM Report](#) - 5 minutes (Marilyn Horan/ Michael Beth Edwards/ Nikki Burgee)

## 6. Follow-ups/ Action Items

7:40 p.m - 7:55 p.m.

- **Follow-up:** Decide who will act as rotating Virtual Meeting Moderator/ Backup Moderator at next meetings. **(Parent Trustees)**
- **Follow-up** - Reach out to Tara to connect with Allison Rizzo re: charter school advocacy/ get involved with the BOT Advocacy Committee **(ALL BOT - Request for involvement)**
- **Follow-up/ Action Item** - Follow up on facilities advocacy topics and have a rotation of speakers attend monthly BOE meetings. Contact Molly Carlson. **(ALL BOT - Request for involvement)**
- **Follow-up:** Staffing Discussion Hold (Tara Dunsmore)
- **Action Item:** DEI Committee Statement and Membership (Tara Dunsmore/ Jennifer Mayo)
- **Action Item:** BOT Book Club (Tara Dunsmore)
- **Action Item/ Follow-up:** Draft BOT SOP (Tara Dunsmore/ Carrie Jean Rathmell)
- **Action Item:** Update Grants Policy (Meggan Sombat)
- **Action Item:** Share Lottery Committee volunteer position description with the community. (Meggan Sombat)
- **Action Item:** 1. Schedule a call with MAPCS and 2. Schedule a meeting with Dr. Lippy regarding charter school funding and in kind services. (Tara Dunsmore)
- **Action Item:** Follow up with Amy O'Connor to create Facilities Projects budgets for both MVM and CCM (Tara Dunsmore)
- **Action Item** - Update 5 Year budget projections for MVM (Ellie Landru/ Jen Kuhn)
- **Action Item** - Follow up on scheduling a meeting with MVM budget team and Amy Sullivan and Amy O'Connor to work with the existing high school budget (Ellie Landru/ Jen Kuhn)
- **Action Item** - Update 5 Year Budget projections for CCM (Michael Beth Edwards/ Nikki Burgee)
- **Action Item:** Follow up on Draft of BOE Candidate Questionnaire (Tara Dunsmore)
- **Follow-up/ Action Item** - Create a community letter for facilities advocacy. Contact Molly Carlson/ Tara Dunsmore. **(ALL BOT - Request for involvement.)**

## 7. New Business: Discussion and Votes

7:55 - 9:00 p.m.

**Closed Session:** To discuss personnel matters with regard to one or more individual appointees, employees, or officials over whom this board has jurisdiction.

- **DISCUSSION/ VOTE:** MMCI Employee Compensation (Tara Dunsmore/ Amy

- Sullivan)
- **DISCUSSION/ VOTE: Financial Services Provider (Tara Dunsmore/ Ellie Landru)**
  - **DISCUSSION/ VOTE: Agent Commission Agreement (Michael Beth Edwards)**
  - **DISCUSSION/ VOTE: [Procurement Policy](#) (Amy Sullivan/Diego Alvarez)**
  - **DISCUSSION: Conflict of Interest Policy/ Form (Tara Dunsmore)**
  - **DISCUSSION: BOT Book Club (Tara Dunsmore/ Amy Dorman)**
  - **DISCUSSION/ VOTE: Change of Resident Agent and Principal Office for MMCI Articles of Incorporation (Amy Sullivan)**
  - **DISCUSSION/ VOTE: Hot Spot Equipment Purchase for MMCI Bookkeeper (Amy Sullivan)**
  - **DISCUSSION: Schedule August Work Session (Meggan Sombat)**

Announcements:

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual until further notice*
  - August 31, 2022
  - September 28, 2022
  - October 26, 2022
2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>