

[Last updated: 07/26/23 at 12:15 p.m.]

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees
(BOT) Wednesday, July 26, 2023 @ 7:00 p.m.

Virtual Meeting: meet.google.com/fcv-mjvy-utv
Join by phone: +1 346-808-1766 PIN: 378 965 061#

Regular Meeting Agenda

1. Call To Order 7:00 p.m.
2. Welcome/Introductions 7:02 - 7:05 p.m.
3. Community Comments 7:05-7:10 p.m.
4. Consent Agenda Items and Evote Report 7:10-7:12 p.m.
 - EVOTE - [MMCI Insurance Renewal](#). MOTION made by Kelli McIntosh; Seconded by Meggan Sombat; MOTION PASSED on 6/12 with 12 Aye.
 - EVOTE - [Revision to MMCI Tuition Policy](#). MOTION made by Kelli McIntosh; Seconded by Tara Dunsmore; MOTION PASSED on 6/26 with 9 Aye and 3 did not vote.
 - EVOTE - [June 2023 Consent Agenda](#). MOTION made by Tara Dunsmore; Seconded by Elizabeth Landru. MOTION PASSED on 7/8/23 with 8 Aye, 1 Abstain, and 2 did not vote.
 - Appoint Meggan Sombat as interim Secretary for the BOT until a new volunteer can be appointed and trained, effective July 1, 2023, and;
 - Appoint CCM parent, Paul Gouge to fill the vacant CCM Parent Trustee position for the remainder of the term ending December 31, 2024. [Bio & Statement of Interest](#), and;
 - Approve an annual Cost of Living Increase for MMCI employees Cost of Living Adjustments (COLA) based on the current rate posted annually by the Social Security Administration listed at: <https://www.ssa.gov/oact/cola/colaseries.html>. The rate will be implemented the first week of July each calendar year and will be retroactive to July 1, 2023, and;
 - Approve up to \$1000 for the purchase of a new MMCI laptop and necessary accessories for use by the MMCI Bookkeeper, and;
 - Approve annual membership to the Maryland Alliance for Public Charter Schools for the 2023-2024 school year in the amount of \$3766. This amount includes a credit for an overpayment for the 2022-2023 school year and 299 students for MVM, rather than the 297 students listed. [Invoice](#)

5. Member & Committee Advance Reports and Updates

7:12-7:46 p.m.

- MMCI President Report - 5 minutes (Tara Dunsmore)
 - **MMCI SPECIAL VOTING MEETING Resolution**
- BOT Treasurer Report / Assistant Treasurer Report - 5 minutes (Diego Alvarez/ Kelli McIntosh)
 - PPA Distribution and Financial Policies plan
 - MMCI Financial Report 05/2023 (access restricted)
 - [MMCI Finance Summary 05/2023](#)
 - MMCI Financial Report 06/2023 (access restricted)
 - [MMCI Finance Summary 06/2023](#)
- MMCI Facilities Committee Reports - 10 minutes
 - MMCI Overview (Tara Dunsmore)
 - MVM Move Update (Elizabeth Landru)
 - CCM Facility Purchase Update (Molly Carlson/Michael Beth Edwards)
- MVM High School Grant and Planning Update - 5 minutes (Amy Dorman)
- MMCI Diversity Equity and Inclusion Committee Update - 1 minute (Jennifer Mayo/ Vanessa Deugarte)
- MMCI Nominating Committee Update - 1 minute (Meggan Sombat)
- MMCI Lottery Committee Update - 1 minute (Jen Swafford)
- MMCI Grants and Fundraising Committee Update - 5 minutes (Meggan Sombat/Tara Dunsmore)
- BOT Book Club Update - 1 minute (Julie Clark)

School Updates:

7:46-7:56 p.m.

- CCMPCS - 5 minutes (Marilyn Horan/ Michael Beth Edwards/ Nikki Burgee)
 - AMS Accreditation Update (Marilyn Horan)
- MVMPCS - 5 minutes (Amy Dorman/ Brandon Sowers/ Elizabeth Landru/ Bob Weiland)

6. Follow-ups/ Action Items

7:56 p.m - 8:00 p.m.

- [BOT Action Items & Follow Ups - July 2023](#)

7. New Business: Discussion and Votes

8:00 - 9:00 p.m.

Closed Session: To discuss personnel matters that affect one or more specific individuals.

- **DISCUSSION/ VOTE: Review of Candidates/ Appointment of MMCI VP for CCM**
(Tara Dunsmore) [Amy Duvall - Bio](#)
- DISCUSSION: BOT Standard Operating Procedures and Annual Calendar
- DISCUSSION: Policy Spotlight - COI and Ethics Policy Review (Tara Dunsmore)
- DISCUSSION: Before and Aftercare Proposals (Jessica Lawrence Wujek)
- DISCUSSION: School PPA Budgets for FY24 (Tara Dunsmore)
- DISCUSSION: August Meeting Date (Tara Dunsmore)
- DISCUSSION: MMCI Staffing Proposal (Tara Dunsmore)
- DISCUSSION: MVM Annual Report (Tara Dunsmore/Elizabeth Landru)

Announcements:

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual unless otherwise noted.*
 - Wednesday, August 30, 2023
 - Wednesday, September 27, 2023
 - October - MMCI BOT Quarterly Work Session TBA
 - Wednesday, October 25, 2023
 - November - MMCI Annual Meeting TBA

2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>