

[Last updated: 12/13/23 at 3:00 p.m.]

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees
(BOT) Wednesday, December 13, 2023 @ 7:00 p.m.

Virtual Meeting: meet.google.com/fcv-mjvy-utv
Join by phone: +1 346-808-1766 PIN: 378 965 061#

Regular Meeting Agenda

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|---|------------------|
| 1. <u>Call To Order</u> | 7:00 p.m. |
| 2. <u>Welcome/Introductions</u> | 7:02 - 7:05 p.m. |
| 3. <u>Community Comments</u> | 7:05-7:10 p.m. |
| 4. <u>Consent Agenda Items and Evote Report</u> | 7:10-7:12 p.m. |

- **EVOTE** - [Appointment of MMCI BOT Treasurer](#) - **MOTION:** Meggan Sombat moved to appoint Kristin McPherson to the position of MMCI BOT Treasurer, effective today, November 16, 2023, for the remainder of the current term, through June 30, 2024. Seconded by Tara Dunsmore. **MOTION PASSED with 11 Aye on November 18, 2023.**
- **EVOTE** - [November Consent Agenda](#) - **MOTION:** Meggan Sombat moved to Approve the July 2023 MMCI BOT Meeting Minutes; Approve the August 2023 MMCI BOT Meeting Minutes; Approve the September 2023 MMCI BOT Meeting Minutes; Approve the October 2023 MMCI BOT Work Session Minutes; Approve the October 2023 MMCI BOT Meeting Minutes; Approve the MMCI Principal Search Policy; Approve the Activation of the MMCI Principal Search Committee in Accordance with the Above Principal Search Policy; Appoint the following MMCI Nominating Committee Members: Sarah Cramer (Co-Chair, CCM), Meggan Sombat (Co-Chair, MVM), Chad Hawkins (Election Administrator, MVM), Jennifer Mayo (Event Coordinator, CCM), Jessica Lawrence Wujek (MVM), Barbara Barry (CCM), Allizon Rizzo (MVM), Angela Dean (CCM); Approve Rescheduling the December MMCI BOT Meeting to Wednesday, December, 13 at 7pm. Seconded by Tara Dunsmore. **MOTION PASSED with 10 Aye and 2 Did not vote, on November 27, 2023.**

5. Member & Committee Advance Reports and Updates

7:12-7:53 p.m.

- MMCI President Report - 5 minutes (Tara Dunsmore)
 - BOT Treasurer Report / Assistant Treasurer Report - 5 minutes (Kelli McIntosh)
 - MMCI Financial Report 11/2023 (access restricted)
 - MMCI Finance Summary through 11/2023
 - MVM High School Grant Update (Tara Dunsmore)
- MMCI Facilities Committee Reports - 10 minutes
- MMCI Principal Search Committee Update - 2 minutes (Amy Duvall)
- MMCI Diversity Equity and Inclusion Committee Update - 1 minute (Jennifer Mayo/ Vanessa Deugarte)
- MMCI Nominating Committee Update - 1 minute (Meggan Sombat)
- MMCI Lottery Committee Update - 1 minute (Chad Hawkins)
- MMCI Grants and Fundraising Committee Update - 5 minutes (Meggan Sombat)
- MMCI Communications & Community Outreach Committee (Meggan Sombat)
- BOT Book Club Update - 1 minute (Julie Clark)

School Updates:

7:53-8:03 p.m.

- CCMPCS - 5 minutes (Marilyn Horan/ [Amy Duvall](#) / [Nikki Burgee](#))
- MVMPCS - 5 minutes (Amy Dorman/ Brandon Sowers/ Elizabeth Landru/ Bob Weiland)

6. Follow-ups/ Action Items

8:03 p.m - 8:05 p.m.

- [BOT Action Items & Follow Ups - December 2023](#)

7. New Business: Discussion and Votes

8:05 - 9:00 p.m.

CLOSED SESSION: The BOT will hold a brief Closed Session, as needed, and in accordance with one or more exceptions per the Maryland Open Meetings Act.

- **DISCUSSION/ VOTE:** [Reimbursement Resolution for CCM](#) (Tara Dunsmore)
- **DISCUSSION/VOTE:** MMCI Employee Year-End Bonus (Kelli McIntosh)
- **DISCUSSION/ VOTE:** Approval of Guideline Retirement Benefits Account Provider (Tara Dunsmore)
- **DISCUSSION/ VOTE:** MVMPCS Facilities Service Contracts (Tara Dunsmore/ Bob Weiland)
- **DISCUSSION/VOTE:** Lottery Policy (Tara Dunsmore)
- **DISCUSSION:** Mileage Reimbursement Policy (Tara Dunsmore)

- DISCUSSION: Priority Projects and Needs for Grant Funding (Meggan Sombat)
- DISCUSSION: Fundraising Calendars and Annual Goals (Tara Dunsmore)
- DISCUSSION: Annual Report Check In (Tara Dunsmore)

Announcements:

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual unless otherwise noted.*
 - January 10, 2024 - MMCI BOT Work Session
 - January 31, 2024 - MMCI BOT Voting Meeting
 - February 28, 2024 - MMCI BOT Voting Meeting

2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>