

[Last updated: 2/28/24 at 6:45 p.m.]

Monocacy Montessori Communities, Incorporated (MMCI) Board of Trustees  
(BOT) Wednesday, February 28, 2024 @ 7:00 p.m.

Virtual Meeting: [meet.google.com/fcv-mjvy-utv](https://meet.google.com/fcv-mjvy-utv)  
Join by phone: +1 346-808-1766 PIN: 378 965 061#

## Regular Meeting Agenda

1. Call To Order 7:00 p.m.
2. Welcome/Introductions 7:02 - 7:05 p.m.
3. Community Comments 7:05-7:10 p.m.
4. Consent Agenda Items and Evote Report 7:10-7:12 p.m.
  - **EVOTE - [Approval of Contract for CCMPCS Chess Club](#) - MOTION: Amy Duvall moved to approve the Magnus Academy Chess Club contract for CCMPCS, retroactively effective as of October 2023 and extend through to May 2024. Seconded by Paul Gouge. MOTION PASSED with 7 Aye and 4 did not vote on February 23, 2024.**
  - **EVOTE - [Approval of CCM Lease Extension](#) - MOTION: Amy Duvall moved to approve the extension of the current lease agreement for 7215 Corporate Court, Frederick, MD 21703 between MMCI (Tenant) and One Westlake LLP (Owner) for the contract period of July 1, 2024 to June 20, 2025. Seconded by Tara Dunsmore. MOTION PASSED with 8 Aye and 3 did not vote on February 23, 2024.**
5. Member & Committee Advance Reports and Updates 7:12-7:53 p.m.
  - MMCI President Report - 5 minutes (Tara Dunsmore)
  - BOT Treasurer Report / Assistant Treasurer Report - 5 minutes (Kelli McIntosh)
    - [MMCI Financial Report 1/2024](#) (access restricted)
    - MMCI Finance Summary 1/2024
    - MVM High School Grant Update (Tara Dunsmore)
  - MMCI Facilities Committee Reports - 10 minutes
  - MMCI Principal Search Committee Update - 2 minutes (Amy Duvall)
  - MMCI Diversity Equity and Inclusion Committee Update - 1 minute (Jennifer Mayo/ Vanessa Deugarte)
  - MMCI Nominating Committee Update - 1 minute (Meggan Sombat)
  - [MMCI Lottery Committee Update](#) - 1 minute (Sudha Ravindran)

- MMCI Grants and Fundraising Committee Update - 5 minutes (Meggan Sombat)
- MMCI Communications & Community Outreach Committee (Meggan Sombat)

School Updates:

7:53-8:03 p.m.

- CCMPCS - 5 minutes (Marilyn Horan/ [Amy Duvall](#) / Nikki Burgee)
- MVMPCS - 5 minutes (Amy Dorman/ Brandon Sowers/ Elizabeth Landru/ Bob Weiland)

#### 6. Follow-ups/ Action Items

8:03 p.m - 8:05 p.m.

- BOT Action Items & Follow Ups - January/February 2024

#### 7. New Business: Discussion and Votes

8:05 - 9:00 p.m.

**CLOSED SESSION:** The BOT will hold a brief Closed Session, as needed, and in accordance with one or more exceptions per the Maryland Open Meetings Act.

- **DISCUSSION/ VOTE: Appointment of BOT VP for MVMPCS** (Tara Dunsmore/ Elizabeth Landru)
- **DISCUSSION/VOTE: CCMPCS Annual Report** (Amy Duvall/ Nikki Burgee)
  - [FCPS 2022-2023 CCM Annual Report Draft](#)
  - [Annual Report Slides for 2022-2023.pptx](#)
- DISCUSSION: MVMPCS Annual Report Check In (Tara Dunsmore)
- DISCUSSION: Insurance Risk Assessment (Tara Dunsmore/ Kelly McIntosh)
- DISCUSSION: [BOT Committees and Needs](#) (Tara Dunsmore/ Meggan Sombat)

#### Announcements:

1. Upcoming MMCI Business Meetings (usually held at 7PM the FINAL Wednesday of each month): *meetings will be virtual unless otherwise noted.*

- March 20, 2024 - MMCI BOT Voting Meeting
- April 10, 2024 - MMCI BOT Quarterly Work Session
- April 24, 2024 - MMCI BOT Voting Meeting

2. Minutes and Agendas may be found online at <http://mmcimd.org/calendar/>